Cloudxs

Personal Data Policy - April 2020

Clients ("you") of Cloudxs ("us" or "we") have rights to know what personal data of yours we collect or hold, why, who it will be shared with and how long it will be kept. This policy provides that information.

In order to carry out our work for you and to fulfil any legal or regulatory obligations, and in order to manage our business and plan for the future (including marketing our business) we collect a range of personal data from our clients, such as –

Names and contact details: for contacting clients and authorised third parties

Research & design material: to progress any projects and promotion of our business

Bank account details: for receiving funds

This data may be shared with our staff and professional advisers (if required) – all of whom are bound by duties of confidentiality – and may be shared with any regulators and insurers on a confidential basis.

The data will be stored in electronic form on our own in-house server, cloud-based servers and perhaps on laptops and mobile phones (or accessible from them), all of which are password-protected.

The retention and processing of the data is based in part on your consent (given by you when accepting our terms of business, and capable of being withdrawn by you in writing or orally), in part on fulfilling our contractual obligations to you, in part to fulfill our legal obligations to government, our regulators and our insurers, and in part on protecting our own legitimate interests in connection with the running of our business.

The data will be deleted or erased by us when none of those bases for retention and processing applies any more.

You also have the right to check what personal data we hold for you, to have it corrected or completed, and other rights in certain circumstances unlikely (in our view) to apply to you and us.

If you have any questions or concerns about our retention or use of your personal data, please contact: Geoffrey Lee

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ICO Registration Number :TBA